

Factories (Registration and Other Services — Fees and Forms) Regulations

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FACTORIES ACT
(CHAPTER 104, SECTION 102(1))

¹FACTORIES (REGISTRATION AND OTHER SERVICES — FEES AND FORMS)
REGULATIONS²

¹ The Factories (Registration and Other Services — Fees and Forms) Regulations were originally made under the 1998 Revised Edition of the Factories Act (Cap. 104). The Act was renamed Workplace Safety and Health Act (Act 7 of 2006) wef 1st March 2006. The Factories (Registration and Other Services — Fees and Forms) Regulations still remain in force until they are revoked.

² Replaces Rg 5, 1990 Ed. (S 269/83).

Rg 5

REVISED EDITION 1994

(30th March 1994)

[1st May 1993]

Citation

1. These Regulations may be cited as the Factories (Registration and Other Services — Fees and Forms) Regulations.

Definitions

2. In these Regulations, unless the context otherwise requires —

“construction worksite” means a factory in which building operations or works of engineering construction are carried on;

“shipyard” means a factory in which ships or other floating structures are constructed, reconstructed, repaired, refitted, painted, finished or broken up.

3. *[Deleted by S 135/2006 wef 01/03/2006]*

Fees for special services

4. The fees to be paid in respect of special services shall be in accordance with Part II of the First Schedule.

Fee for approval of third party inspection agency

4A. The fee to be paid in respect of the approval of an organisation as a third party inspection agency or the renewal of such approval shall be \$180.

[S 53/2002 wef 01/02/2002]

Fee for registration as approved scaffold contractor

4B. The fee to be paid in respect of the registration as an approved scaffold contractor under the Factories (Scaffolds) Regulations 2004 (G.N. No. S 19/2004) or the renewal of a certificate of registration shall be \$150.

[S 762/2004 wef 02/01/2005]

Fee for approval of crane contractor

4C. The fee to be paid in respect of the approval of an organisation as an approved crane contractor under the Factories (Operation of Cranes) Regulations (Rg 10) or the renewal of such approval shall be \$150.

[S 762/2004 wef 02/01/2005]

Fee for approval of approved person or authorised boiler inspector

4D.—(1) The fee to be paid in respect of the approval of an approved person or authorised boiler inspector shall be \$250.

(2) The fee to be paid in respect of the renewal of such approval shall be \$60.

(3) Paragraphs (1) and (2) shall not apply to any factory inspector appointed under section 84 of the Act.

[S 762/2004 wef 02/01/2005]

5. *[Deleted by S 373/2007 wef 01/08/2007]*

Government departments exempted

6. Regulations 3 and 4 shall not apply to any department of the Government.

Reports and certificates

7. The reports or certificates, as the case may be, on steam boilers, superheaters, economisers, steam receivers, cast-iron underfired vulcanisers, air receivers, refrigerating plant pressure receivers, hoists, lifts, lifting gear, lifting appliances and lifting machines shall be in the forms set out in the Second Schedule.

Notice to attend court

8. The form of notice requiring any person to attend court referred to in section 88(4) of the Act shall be as set out in the Third Schedule.

FIRST SCHEDULE

Part I

[Deleted by S 135/2006 wef 01/03/2006]

PART II

Regulation 4

Fees in respect of special services:

		\$
1.	<i>Steam boiler.</i>	
(a)	Examination of and report on a steam boiler when cold where the heating surface is —	
(i)	not more than 5 sq.m.	60.
(ii)	more than 5 sq.m. but not more than 10 sq.m.	70.
(iii)	more than 10 sq.m. but not more than 25 sq.m.	115.
(iv)	more than 25 sq.m. but not more than 50 sq.m.	150.
(v)	more than 50 sq.m. but not more than 100 sq.m.	200.
(vi)	more than 100 sq.m. but not more than 250 sq.m.	245.
(vii)	more than 250 sq.m. but not more than 1,000 sq.m.	290.
(viii)	more than 1,000 sq.m.	350.
(b)	Hydrostatic test on a steam boiler where the heating surface is —	
(i)	not more than 5 sq.m.	30.
(ii)	more than 5 sq.m. but not more than 10 sq.m.	35.
(iii)	more than 10 sq.m. but not more than 25 sq.m.	60.

(iv)	more than 25 sq.m. but not more than 50 sq.m.	75.
(v)	more than 50 sq.m. but not more than 100 sq.m.	100.
(vi)	more than 100 sq.m. but not more than 250 sq.m.	120.
(vii)	more than 250 sq.m. but not more than 1,000 sq.m.	210.
(viii)	more than 1,000 sq.m.	260.
(c)	Inspection of the layout of a steam boiler prior to registration	35.
(d)	Inspection while a steam boiler is being installed	35.
(e)	Inspection while a steam boiler is under steam pressure	35.
(f)	Inspection of a damaged steam boiler to determine nature of repair	35.
(g)	Inspection of materials to be used for repair of a steam boiler	35.
(h)	Inspection while a steam boiler is being repaired	35.
2.	<i>Superheater.</i>	
(a)	Examination of and report on a superheater when cold where the heating surface is —	
(i)	not more than 50 sq.m.	60.
(ii)	more than 50 sq.m. but not more than 1,000 sq.m.	115.
(iii)	more than 1,000 sq.m.	175.
(b)	Hydrostatic test on a superheater where the heating surface is —	
(i)	not more than 50 sq.m.	35.

	(ii)	more than 50 sq.m. but not more than 1,000 sq.m.	80.
	(iii)	more than 1,000 sq.m.	115.
(c)		Inspection of a superheater prior to registration	35.
(d)		Inspection while a superheater is being installed	35.
(e)		Inspection while a superheater is under steam pressure	35.
(f)		Inspection of a damaged superheater to determine nature of repair	35.
(g)		Inspection of materials to be used for repair of a superheater	35.
(h)		Inspection while a superheater is being repaired	35.
3.		<i>Economiser.</i>	
(a)		Examination of and report on an economiser when cold where the heating surface is —	
	(i)	not more than 50 sq.m.	60.
	(ii)	more than 50 sq.m. but not more than 1,000 sq.m.	115.
	(iii)	more than 1,000 sq.m.	175.
(b)		Hydrostatic test on an economiser where the heating surface is —	
	(i)	not more than 50 sq.m.	35.
	(ii)	more than 50 sq.m. but not more than 1,000 sq.m.	80.
	(iii)	more than 1,000 sq.m.	115.
(c)		Inspection of the layout of an economiser prior to registration	35.
(d)		Inspection while an economiser is being installed	35.

(e)	Inspection while an economiser is under steam pressure	35.
(f)	Inspection of a damaged economiser to determine nature of repair	35.
(g)	Inspection of materials to be used for repair of an economiser	35.
(h)	Inspection while an economiser is being repaired	35.
4.	<i>Cast-iron underfired vulcaniser.</i>	
(a)	Examination of and report on an underfired vulcaniser when cold	50.
(b)	Hydrostatic test on an underfired vulcaniser	30.
(c)	Inspection of the layout of an underfired vulcaniser prior to registration	35.
(d)	Inspection while an underfired vulcaniser is being installed	35.
(e)	Inspection while an underfired vulcaniser is under steam pressure	35.
(f)	Inspection of a damaged underfired vulcaniser to determine nature of repair	35.
(g)	Inspection of materials to be used for repair of an underfired vulcaniser	35.
(h)	Inspection while an underfired vulcaniser is being repaired	35.
5.	<i>Air receiver.</i>	
(a)	Examination of and report on an air receiver	50.
(b)	Hydrostatic test on an air receiver	30.
(c)	Inspection while an air receiver is being installed	35.
(d)	Inspection while an air receiver is in operation to determine the operation of the safety valves and	35.

	other fittings or attachments necessary for the safe working of the air receiver	
(e)	Inspection of a damaged air receiver to determine nature of repair	35.
(f)	Inspection of materials to be used for repair of an air receiver	35.
(g)	Inspection while an air receiver is being repaired	35.
6.	<i>Steam receiver.</i>	
(a)	Examination of and report on a steam receiver	50.
(b)	Hydrostatic test on a steam receiver	30.
(c)	Inspection while a steam receiver is being installed	35.
(d)	Inspection of a steam receiver while in operation to determine the operation of the safety valves and other fittings or attachments necessary for the safe working of the steam receiver	35.
(e)	Inspection of a damaged steam receiver to determine nature of repair	35.
(f)	Inspection of materials to be used for repair of a steam receiver	35.
(g)	Inspection while a steam receiver is being repaired	35.
7.	<i>Refrigerating plant pressure receiver.</i>	
(a)	Examination of and report on a refrigerating plant pressure receiver	50.
(b)	Hydrostatic test on a refrigerating plant pressure receiver	30.
(c)	Inspection while a refrigerating plant pressure receiver is being installed	35.
(d)	Inspection of a refrigerating plant pressure receiver while it is in operation to determine the operation of the safety valves and other fittings or	35.

	attachments necessary for the safe working of the pressure receiver	
(e)	Inspection of a damaged refrigerating plant pressure receiver to determine nature of repair	35.
(f)	Inspection of materials to be used for repair of a refrigerating plant pressure receiver	35.
(g)	Inspection while a refrigerating plant pressure receiver is being repaired	35.
8.	<i>Non-destructive tests of any pressure vessel.</i>	
(a)	Ultrasonic thickness measurement test	35.
(b)	Dye-penetrant test	35.
9.	<i>Surveys.</i>	
	Surveys of any number of pressure vessels while they are being constructed	100 per hour or part thereof (excluding travelling time).
10.	<i>Basic fee.</i>	
	Basic fee payable for each visit in addition to fees payable under paragraphs 1 to 9	50.
11.	<i>Extra visit.</i>	
	When after notice given by an authorised boiler inspector the pressure vessel is not ready for examination or inspection on the date and time stated on the notice, for each extra visit	60.
12.	<i>Design approval.</i>	
(a)	Approval of design of a new steam boiler to be built in Singapore or of a steam boiler with a new design imported into Singapore and having a recognised certification, where the heating surface is —	
(i)	not more than 10 sq.m.	175.
(ii)	more than 10 sq.m. but not more than 250 sq.m.	230.

	(iii) more than 250 sq.m.	465.
(b)	Approval of design of any unfired pressure vessel or underfired vulcaniser	95.
13.	<i>Investigation.</i>	
	Investigation prior to approval of a steam boiler without recognised certification in addition to inspection or examination fee, where the heating surface is —	
(a)	not more than 10 sq.m.	140.
(b)	more than 10 sq.m. but not more than 250 sq.m.	350.
(c)	more than 250 sq.m. but not more than 1,000 sq.m.	580.
(d)	more than 1,000 sq.m.	700.
14.	<i>Repair of pressure vessel.</i>	
	For approval of written procedure for extensive repairs of a steam boiler, superheater, economiser, underfired vulcaniser or an unfired pressure vessel	60.
14A.	<i>Steam Piping Inspection</i>	
	Inspection of steam piping exceeding 5 m in length and 150 mm in diameter	250.
14B.	<i>Extension of Pressure Vessels inspection intervals</i>	
	Processing of application for the extension of inspection intervals of pressure vessels for 6 months or longer	115.
15.	<i>Hoists, lifts and other lifting equipment.</i>	
	Examination of hoist, lift, lifting appliance and lifting machine	Fees to be determined by the Chief Inspector or by some other person duly authorised by him.
16.	<i>Type of approval of lifting equipment</i>	
(a)	Type of approval of a model lifting equipment	350.
(b)	Revision of type approval of a model of lifting equipment	115.

[S 53/2002 wef 01/02/2002]

SECOND SCHEDULE

Regulation 7

FORM A

FACTORIES ACT (CHAPTER 104)

FACTORIES (REGISTRATION AND OTHER SERVICES — FEES AND FORMS)
REGULATIONS

Registration No.

Safe Working Pressure

kN/sq.m.

REPORT OF EXAMINATION OF

NAME OF OWNER

FACTORY NO.

LOCATION

POSTAL ADDRESS

PARTICULARS OF VESSEL

BRAND NAME

YEAR MANUFACTURED

COUNTRY OF MFG

YEAR REGISTERED

DISTINCTIVE NO.

MOBILITY

TYPE OF VESSEL

HEATING SURFACE (sq.m.)

POSITION

TEST PRESSURE (kN/sq.m.)

HEAT SOURCE

DESCRIPTION

HEAD 1

THICKNESS (mm)

HEAD 2

THICKNESS (mm)

SHELL

THICKNESS (mm)

DIA 1/WIDTH 1 (mm)

DIA 2/WIDTH 2 (mm)

HEIGHT/LENGT (mm)
H

PRESSURE TEST DATE

THICKNESS TEST DATE

DESCRIPTION OF TESTS PERFORMED

TEST DATES

OBSERVATIONS

CONDITIONS

Subject to the reservations above, I certify that on _____, I thoroughly examined the pressure vessel described (so far as its construction permits), including its fittings, attachments and appliances and that the above is a true report of my examination.

AUTHORISED BOILER INSPECTOR

BRIEF DESCRIPTION OF PARTS CHECKED AND COMMENTS:



FORM B
MINISTRY OF LABOUR, SINGAPORE

FACTORIES ACT (CHAPTER 104)
FACTORIES (REGISTRATION AND OTHER SERVICES
— FEES AND FORMS) REGULATIONS

CERTIFICATE OF TEST/THOROUGH VISUAL EXAMINATION
OF LIFTING EQUIPMENT (LE)*
(Sections 29, 30 and 31 of the Factories Act (Chapter 104))

LE Registration No.:
Factory/Owner No.:

Owner of Lifting Equipment	Factory Occupier and Location of Lifting Equipment

Particulars of Lifting Equipment		
Type and Description of Lifting Equipment		Classification Code

Brand name:	**Distinctive No.:
Country of Origin:	Date of Manufacture:
Source of Power:	First Registration Date:
Max. Safe Working Load (kg):	Max. Boom Length/Span (m):
Owner's Reference/ Vehicle Registration No.:	Length of Fly Jib/Extension (m):

Particulars of Last Load Test

Date of Load Test:	Max. Test Load (kg):					
	(1)	(2)	(3)	(4)	(5)	(6)
Radius (m)						
Test Load (kg)						
Safe Working Load (kg)						

I certify that on _____ the lifting equipment described in this certificate was examined thoroughly by me, as far as its construction permits, and this is a true report of my examinations.

I further certify that the lifting equipment complies in all respects with the requirements pertaining to lifting equipment as stipulated in the Factories Act and all other Regulations made thereunder and is safe for use.

Date Approved Person's Identification No. and Name Signature of Approved Person

*Lifting Equipment means lifting gear, lifting appliance, lifting machine, lift and hoist.

**Distinctive Number refers to the Identification Number/Serial Number assigned to the equipment by the manufacturer.

THIRD SCHEDULE

*Regulation 8
No. 0000*

REPUBLIC OF SINGAPORE

FACTORIES ACT
(CHAPTER 104)

FACTORIES (REGISTRATION AND
FEES AND FORMS) REGULATIONS

NOTICE TO ATTEND COURT UNDER SECTION 88(3)

Name:.....

Identity Card No.

Address:

TAKE NOTICE that you are required to attend personally before theCourt at *a.m./p.m. on
contravened the provisions of section 80
.....
(particulars of offence)

an offence punishable under section 88(3) of the said Act.

AND TAKE NOTICE that if you fail to appear before the Court on the said date and time, a warrant for your arrest may be issued and you may be liable to be arrested.

*ALTERNATIVELY, you may have the above offence compounded within 14 days from the date of issue of this Notice for a sum of ...
between 8.30 a.m. and 4.30 p.m. on weekdays and 8.30 a.m. and 12.30 p.m. on Saturdays (except public holidays). Upon acceptance of the composition, you shall be deemed to have satisfied the requirements of section 88(3) of the said Act.

Dated this day of 19

Name and designation of Issuing Officer
..... *a.m./p.m. at

*Delete where applicable

LEGISLATIVE HISTORY

FACTORIES (REGISTRATION AND OTHER SERVICES — FEES AND FORMS)

REGULATIONS
(CHAPTER 104, RG 5)

This Legislative History is provided for the convenience of users of the Factories (Registration and Other Services — Fees and Forms) Regulations. It is not part of these Regulations.

1. G. N. No. S 107/1993—Factories (Registration and Other Services — Fees and Forms) Regulations 1993

Date of commencement : 1 May 1993

2. 1994 Revised Edition—Factories (Registration and Other Services — Fees and Forms) Regulations

Date of operation : 30 March 1994

3. G. N. No. S 52/1995—Factories (Registration and Other Services — Fees and Forms) (Amendment) Regulations 1995

Date of commencement : 1 April 1995

4. G. N. No. S 463/1995—Factories (Registration and Other Services — Fees and Forms) (Amendment No. 2) Regulations 1995

Date of commencement : 1 December 1995

5. G. N. No. S 3/1996—Factories (Registration and Other Services — Fees and Forms) (Amendment) Regulations 1996

Date of commencement : 15 January 1996

6. G. N. No. S 122/1996—Factories (Registration and Other Services — Fees and Forms) (Amendment No. 2) Regulations 1996

Date of commencement : 1 May 1996

7. G. N. No. S 195/2000—Factories (Registration and Other Services — Fees and Forms) (Amendment) Regulations 2000

Date of commencement : 1 May 2000

8. G. N. No. S 53/2002—Factories (Registration and Other Services — Fees and Forms) (Amendment) Regulations 2002

Date of commencement : 1 February 2002

9. G. N. No. S 762/2004—Factories (Registration and Other Services — Fees and Forms)

(Amendment) Regulations 2004

Date of commencement : 2 January 2005

10. G. N. No. S 135/2006—Workplace Safety and Health (Registration of Factories) Regulations 2006

Date of commencement : 1 March 2006

11. G. N. No. S 373/2007—Workplace Safety and Health (Workplace Safety and Health Officers) Regulations 2007

Date of commencement : 1 August 2007